



**BMBC**

BIRMINGHAM MUSLIM BURIAL COUNCIL

**Detailed death certification process during COVID-19 – May 2020**  
**for bereaved family and funeral directors**

•**The Next of Kin will:**

- Identify **one family member** who will communicate with BMBC at all times
- Be available as a point of contact for BMBC, the Medical Professionals and the Registrar

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•**CONFIRMATION** of death

- A) Hospital Death - confirmed by staff, B) Community Death - immediately contact 999 if an unexpected death. Otherwise if an expected death call GP or MacMillan/District Nurses, as appropriate. Also, if unable to get through or if out of hours, you can call 111.

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- **CERTIFICATION** of death - A medical professional needs to issue an MCCD (Medical Certificate of Cause of Death). May require HM Coroner Referral if MCCD cannot be issued. The MCCD will be emailed to the registry office at [RORegistrations@birmingham.gov.uk](mailto:RORegistrations@birmingham.gov.uk)

- It must have **"URGENT-MUSLIM"** in the subject line to expedite the registration of death.

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- Once this has been sent, a **family member** will need to complete the **Pre-Registration of Death Form online** at

<https://www.birmingham.gov.uk/xfp/form/706>

- Use the following information to fill in the form:

Funeral Director: BMBC

Address: 803 Walsall Rd, Birmingham, B42 1EP

Email Address: [funerals@bmbc.org.uk](mailto:funerals@bmbc.org.uk)

Contact number: 07735079839

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- **REGISTRATION** of death - Once the Pre-Registration of Death Form and the MCCD has been reviewed - Registrar will contact Next of Kin (NoK) to confirm the details.

- The registrar will issue a Green Form (Certificate of Burial) to Funeral Director. NoK will need to order (purchase) the Death Certificate via the Birmingham City Council - Register office website, at a later date.

- The Green Form will allow us to arrange the burial.

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- Once instructed by the Next of Kin, BMBC will undertake funeral rites of the loved one, we will:

- transport the deceased to our site for ghusl and kafn.

- liaise with the authorities to obtain the necessary documentation on your behalf.

- We will keep you informed at **four key points:**

1. When all documentation has been received
2. When offering the burial options
3. Once the ghusl and kafn has been performed
4. Once the burial slot has been confirmed

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•**At the cemetery**

- The Janazah Prayer will be performed at the cemetery just before burial.

- Only 6 family members are currently allowed to attend, plus 1 Imam. If you require BMBC to arrange for an Imam, please let us know in advance, and we will make the necessary arrangements.

- In accordance with Public Health England guidance, those who have been in contact with the deceased, should self-isolate, and therefore will not be able to attend the Janazah.